



Application for a Transfer Request – Certified Irrigated Acres

Application Period: September 1 – March 1 for upcoming growing season.
\$200.00 Non-Refundable Application Fee must be included – See back for additional instructions
Incomplete Applications will be returned

Acres Transferred To:

Landowner: Landowner Phone: ()

Landowner Address: Email:

Tenant Name: Tenant Phone: ()

Tenant Address: Email:

Field Information: ¼ of Section , Township N, Range W, County, NE

Acres Transferred From: (Info same as above)

Landowner: Landowner Phone: ()

Landowner Address: Email:

Tenant Name: Tenant Phone: ()

Tenant Address: Email:

Field Information: ¼ of Section , Township N, Range W, County, NE

¼ of Section , Township N, Range W, County, NE

Explanation of Transfer Request (Include # of acres and use additional pages if needed):

Three horizontal lines for text entry.

Enclosed FSA and/or Pivot Map detailing project

Pivot Lat/Long: Pivot Length:

Well Registration #'s:

Applicant Signature: Date:

Office Use Only: Date Received Paid Maps Compliance US Citizenship form

CPNRD Instructions for Transferring Certified Irrigated Acres

1. Discuss proposed transfer with CPNRD staff. Staff will determine if proposed transfer meets Rules and Regulations of the District.
2. Complete and submit an Application for a Transfer Request form along with a **\$200.00 fee** between dates of September 1st and March 1st for upcoming growing season.
3. CPNRD staff will create the Waterbank Transfer paperwork. All landowners are required to sign and notarize the form.
4. If the offset is greater than four acres and not on the same contiguous tract of land, a title search is to be completed on the legal which is being transferred from. A Report of Title must be completed by a lawyer or registered abstractor. The costs associated with producing the Report of Title are NOT included in the application fee. Landowner(s)/tenant(s) will be responsible for these fees.
 - a. If there are liens, as identified on the Report of Title, CPNRD requires that lienholder(s) complete a Lienholder Consent form prepared by the District.
 - b. When CPNRD has received all required Lienholder Consent forms, the district will file a Notice of Transfer of Certified Irrigated Acres form with the respective County Register of Deeds. The signature(s) on the form will be an original; not photocopied, faxed or emailed. If the transfer request involves filing in more than one county an extra **\$50 fee** must be paid to the CPNRD by the landowner/tenant.
5. The transfer of Certified Irrigated acres is not complete until all the above necessary steps are completed. A copy of the completed Waterbank Transfer paperwork is available upon request.