

TREE PLANTING PROGRAM GUIDELINES

TREE ORDERS:

Orders are taken every November 1st through April 1st, with limited quantities after April 1st.

PLEASE SUPPLY WHITE MARKING FLAGS to district plant customers with instructions for marking rows for “Diggers Hot Line” purposes and district planting.

Complete address which includes town, zip code, phone number and email.

Legal not required with handplants

**Fill out separate orders for District plant and Handplant.
(One check for multiple orders is acceptable)**

All handplant orders will be delivered to the county NRCS offices for pick-up. There will be *NO handplants* delivered to the landowners directly.

Sell species in multiples of 25

On District plant, if slightly short (example – 5 trees), don’t order another 25

Price of trees: \$1.25 plus tax

Sales tax depends on point of delivery – **Grand Island is 7.5%, Lexington, Kearney, Central City and Osceola are 7%**
(District plant would be rural delivery and less tax **5.5%**)

There will be tax on tree planting and weed barrier installation by the District

Indicate check or cash

(A receipt must accompany any cash received.)

Form must be signed by the purchaser

Trees must be paid for at time of order

If District Plant, make sure you get specific directions from landowner on planting site.

TREE PLANTING CHARGE:

Planting by District: \$0.75 per tree

Minimum charge is \$300.00 = 400 trees

Minimum of 200 trees per planting site per purchase NO EXCEPTIONS – *based on design*

Landowner must complete the District Tree Planting Check List.

If planting sites are more than 1 mile apart (vehicle travel distance) they must be considered separate plantings.

Planting charges will be billed to the customer after District Planting

Tree spades are available at \$55.00 (includes tax)

Tree planters will be available at Dawson, Buffalo, and Merrick NRCS offices and CPNRD for free customer use with each NRCS office doing the scheduling

Landowners are responsible for marking any private utility lines. (ex: gas line to a grill, propane)

February 1ST IS CUT OFF DATE FOR DISTRICT PLANTS EVERY YEAR.

NEW: \$250 Return Fee – If the landowner is not ready when we start planting in their county and we have to come back at the end to plant, a \$250 return fee will be added to your tree bill.

The NRD will NOT District Plant Cottonwood Trees.

WEED BARRIER ORDERS:

Complete address includes town, zip code, phone number and email.

NRD will install weed barrier on *first* year plantings only

NRD must have an aerial photo and planting plan-showing site with number of rows and entrance to planting area, along with all roads marked.

Legal is not necessary if landowner is installing weed barrier

Price of Weed Barrier:

\$0.50 per lineal foot plus tax
(Rolls 6' wide by 500' long)

District will sell partial rolls (**minimum order 50ft**) and deliver orders to NRCS offices for customer pickup. Orders are to be paid for at time of ordering.

Weed barrier squares: 4'x 4' - \$1.75 each plus tax – no minimum

Weed barrier staples: 2" x 10" - \$0.15 each plus tax – no minimum

Tree Tubes (4ft Vented) – price varies when ordered – no minimum *(do not keep on hand)*

For customer installation, sales tax depends on point of delivery

Customer must sign form.

Fill out separate orders for District installed weed barrier and weed barrier to be delivered to NRCS offices for landowner installation

WEED BARRIER INSTALLATION:

Installation by District: \$1.50 per lineal foot plus tax includes weed barrier, staples and installation. There is tax on District installation.

Minimum order of 1000 feet NO EXCEPTIONS – based on design

Minimum charge is \$1,500.00 = 1000 ft of weed barrier

50% deposit due at time of ordering

Please have customer sign the estimate form.

District will bill customer for remaining costs after installation. Sales tax will be added by the District after installation (5.5%).

Inform customers receiving District installation that tree rows must have an area 10' in width properly prepared with a minimum of **12' to 20'** between rows.

NRD will NOT:

- Install weed barrier with cottonwood or walnut in tree row
- Install weed barrier in the fall
- Install weed barrier sheets
- Install weed barrier on side slopes of 5% or greater or on curves
- Install weed barrier in unworked ground
- Install weed barrier on windbreak renovation
- Install weed barrier unless estimated weed barrier order form is signed by the customer
- Install weed barrier on handplants.