



# URBAN CONSERVATION ASSISTANCE PROGRAM

## PURPOSE

Provides financial assistance to cities, counties, villages or other governmental entities within Central Platte NRD to establish, develop and improve public recreation areas.

Projects reimbursed up to 50% of local costs up to \$40,000.

# RECREATION AREA DEVELOPMENT

The Recreation Area Development Program is authorized by the Central Platte Natural Resources District's Board of Directors. The purpose of the Program is to provide financial assistance to units of government (cities, counties, villages or other governmental entities) to establish, develop and improve public recreation areas.

## A. Criteria for Assistance

1. Each project must be sponsored by a government entity with the statutory authority and capability to develop and manage public recreation areas.
2. Recreation area must be part of or compatible with a comprehensive plan for the governmental entity.
3. To be eligible, a project must be associated with or exhibit some form of outdoor recreation.
4. Eligible project cost share components:
  - a. development of a recreation area plan
  - b. land or land rights acquisition – eligible only if recreation area is developed at the same time
  - c. grading, seeding and landscaping
  - d. lake dredging and shoreline stabilization
  - e. buildings and facilities (for example: picnic shelters and restrooms)
5. Project must conform with all local, state and federal laws.
6. Portion of project funded by CPNRD must be completed within three years of receiving funds.
7. The sponsoring entity will be eligible to apply for cost share assistance through the Recreation Area Development/Maintenance Program once every three years. All cost share assistance is based on available funding and board approval.

## B. CPNRD Responsibilities

1. Administer the Recreation Area Development/Maintenance Program.
2. Review and prioritize applications.
3. Reimburse project sponsor up to 50% of the local costs (excluding state and federal funds) of the approved project not to exceed \$40,000 upon completion of the project.

## C. Project Sponsor Responsibilities

1. Submit cost share application on form supplied by the CPNRD.
2. Submit the following items with the application:
  - a. preliminary plans including purchase agreements if applicable
  - b. consultant prepared recreation area development plan
  - c. estimated total costs including contribution estimates from other project partners
  - d. implementation schedule
  - e. location map
3. Obtain all necessary local, state and federal permits.
4. Agree to manage the recreation area for a minimum of 25 years and provide all future operation and maintenance of the area at no cost to the CPNRD.
5. Administer all contracts for design, construction, and construction management for the project.
6. Hold and save CPNRD free from damages and claims due to the construction, or operation and maintenance of the recreation area.
7. Execute an agreement with CPNRD which outlines these guidelines.
8. Ensure the project is open to the public and handicapped accessible.
9. Include the CPNRD logo on all signage supporting the project and on appropriate press release information concerning the project.

## D. Requesting Reimbursement

Upon completion of the project, the Sponsor may request reimbursement from the CPNRD by providing: certificate of completion and copies of invoices, deeds, or easements.

## **Recreation Area Development Ranking Priorities Application Accepted Year-Round**

### **\$40,000 High Priorities**

Develop/Preserve Greenspace

Tree Planting

Native Grass or Prairie Seedings

Rain Garden/Bioswale

Shoreline Stabilization

Lake Dredging (Not applicable if established with CPNRD funding)

Trails

Wildlife: Bird Housing, Fish Stocking, Pollinator Habitat

Lake/Pond Development

Pond Aerator System

Litter Receptacles

### **\$20,000 Medium Priorities**

Bathroom Facility

Benches-Seating/Picnic Shelter

Storm Shelter

Lighting

Drinking Water Fountain

WI-FI: communication/safety

Fishing Pier/Fish Cleaning Station

Natural Environment Signage

Natural Playground: tree logs/stumps, boulders, drainage paths, educational art/music/sound stations

Non-Native Grass Seeding

### **\$10,000 Low Priorities**

Bicycle Racks/Exercise-Sports Equipment

Playground Equipment

Splash Park

Dog Park/Fencing/Pet Waste Station

\*Not limited to above list.

## TRAILS ASSISTANCE PROGRAM

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The Trails Assistance Program is authorized by the Central Platte Natural Resources District's Board of Directors. The purpose of the Program is to provide financial assistance to units of government (cities, counties, villages or other governmental entities) to build recreational trails.

### A. Criteria for Assistance

1. Each project must be sponsored by a governmental entity with the statutory authority and capability to develop and manage public recreation trails.
2. The trail must be part of or compatible with a comprehensive plan for the governmental entity.
3. Eligible Project cost share components:
  - a. trail construction
  - b. grading, seeding, and landscaping
  - c. bridges and drainage facilities
  - d. signage
4. Projects must conform with all local, state and federal laws.

### B. CPNRD Responsibilities

1. Administer the Trails Assistance Program.
2. Review, and prioritize applications. Board approval is required for financial assistance and will be based on available funds.
3. Reimburse project sponsor up to 50% of the local costs (excluding state and federal funds) of the approved project not to exceed \$40,000 upon completion of the project.

### C. Project Sponsor Responsibilities

1. Submit a cost share application on forms supplied by the CPNRD.
2. Submit the following items with the application:
  - a. estimated total costs including contribution estimates from other project partners
  - b. implementation schedule
  - c. location map
3. Obtain all necessary local, state and federal permits.
4. Agree to manage the recreational trail and provide all future operation and maintenance of the trail at no cost to the CPNRD.
5. Administer all contracts for design, construction, and construction management for the project.
6. Hold and save the CPNRD free from damages and claims due to the construction, or operation and maintenance of the recreational trail.
7. Execute an agreement with the CPNRD which outlines these guidelines.
8. Ensure the project is open to the public and handicapped accessible.
9. Include the CPNRD logo on all signage supporting the project and on appropriate press release information concerning the project.

### D. Requesting Reimbursement

1. Upon completion of the project, the Sponsor may request reimbursement from the CPNRD by providing a certificate of completion and copies of invoices.
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# URBAN CONSERVATION ASSISTANCE APPLICATION

This program is designed to assist sponsors with acquisition of land or land rights; and to establish, develop and improve public recreational areas. Cost share rate is up to 50% of eligible project costs, not to exceed \$40,000.

**Project Name** \_\_\_\_\_

**Project Location** \_\_\_\_\_

**Sponsor Organization / Address (include city, zip code)**  
\_\_\_\_\_

**Contact Person/Title** \_\_\_\_\_

**Email** \_\_\_\_\_ **Phone** (\_\_\_\_\_) \_\_\_\_\_

**Description of Problem/Proposed Solution (attach map and/or additional information as needed)**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total Estimated Cost \$** \_\_\_\_\_

**Cost Share Request \$** \_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Last date funding was received from CPNRD for project.**

